

Supply Chain Planning Manager

Reports to: Director, Supply Chain

Employee Type: Regular Full Time

Work Shift/Schedule: 1st Shift

Job Overview/Summary

Supply Chain Planning Manager must demonstrate leadership, cross-functional team building and the ability to lead change and motivate individuals in the organization to achieve key performance objectives such as ensuring a controlled flow of approved materials that is timed to meet production, inventory and delivery performance requirements. Position will also drive and support system changes, Lean methodologies and process improvements that impact Production Planning.

ESSENTIAL FUNCTIONS (Responsibilities/Accountabilities)

List in PRIORITY order the essential functions unique to this position.

- Ability to multi-task and adapt to ever changing situations in a fast paced high volume/high mix environment
- Owns and continually improves Dept./Operations schedule and capacity tools
- Ensures employees have clear goals, expectations and provides ongoing employee performance and development consistent with business objectives
- Gains agreement from fellow Senior and Executive Managers to support ideas and uses sound rationale to explain value of actions
- Widely recognized as process expert in Supply Chain Planning
- Drives effective Inventory model consistent with business objectives
- Review and challenge new product inputs from Business Development/NPI
- Performs other duties as assigned

*Not an exhaustive list since other job requirements may arise as a result of changes in business decisions. The company reserves the right to change this job description as needed.

PHYSICAL DEMANDS & WORKING CONDITIONS

(Specific statements of physical effort required and description of work environment)

- Works in a manufacturing environment. Frequent travel between buildings
- Sitting, standing, bending, and lifting required
- Is subject to frequent interruptions
- Ability to move arms, hands and fingers to type
- Close vision required for computer monitors

JOB REQUIREMENTS

(Education, work experience, knowledge, skills & abilities required for this position)

Experience: (Minimum work background which provides the skills necessary for successful performance)

- BS/BA in Supply Chain Management (or related field) or equivalent work experience
- 7-10 years Supply Chain Management experience with a minimum of 5 years direct management experience
- Excellent communication skills, both written and verbal
- Strong Interpersonal and Leadership skills
- MS Office: Excel, Outlook, Word, PowerPoint
- Strong ERP logic
- Excellent analytical skills

Special Qualifications: APICS, Green/Black Belt a plus